

### **CAMPAIGN PARAMETERS**

There are specific requirements you must follow when planning your organization's workplace charitable campaign. Please review below:

### 1. Named Recipient parity, exclusivity and prominence

As per the agreement with the Treasury Board Secretariat, only the Named Recipients – HealthPartners and United Way Centraide – may be featured in communications and events, and are the only charities invited to GCWCC events.

#### 2. Fund allocation

All funds raised at awareness, campaign, inter-organizational, major, or signature events in the workplace will be shared among the Named Recipients based on an agreed-upon formula.



#### **Important**

Event funds cannot be designated to other registered charities (ORC). As per the Treasury Board Secretariat – United Way GCWCC Agreement, all event funds are allocated to the Named Recipients.

## 3. Licensing

Depending on your province, charitable gaming activities, such as raffles and bingo, require a license. You must work with your GCWCC Local Manager to determine and secure the required licenses and ensure proper processing of funds raised.

## 4. Charitable receipts

Specific requirements must be met for a charitable receipt to be provided. In the GCWCC, only peer-to-peer events are eligible for charitable receipts. If you are unsure whether the event or any aspect qualifies for a charitable receipt, reach out to your GCWCC Local Manager for guidance.

### 5. Event platforms

You must consult with your GCWCC Local Manager to determine which web-based event platforms will be used. You will likely need to consult with your own workplace's IT security team as well to ensure that employees can access the platforms.



#### Note

You are not allowed to create or use web-based platforms not offered by your GCWCC Local Manager without prior approval.

# 6. Data security

Any digital platforms used to host an event must host the data in Canada and comply with the Direction for Electronic Data Residency.



#### Questions?

Reach out to the National Office Team at <a href="mailto:team-equipe@gcwcc-ccmtgc.com">team-equipe@gcwcc-ccmtgc.com</a>